

Chinese Church Context, Assistant Manager

Got talent
#JoinAlpha

Alpha Malaysia exists to equip the church in its mission to help people discover and develop a relationship with Jesus. Our mission is bigger than any individual task, but together our work contributes to the bigger picture. As a Christian organisation, our faith is an integral part of our working culture.

The purpose of this vital role is to build and sustain relationships with clergy and laity; plan, coordinate and schedule all the major events, meetings, and gatherings which the Chinese Church Context team attends or hosts in order to meet its contribution to the larger goals of Alpha.

About Alpha

Alpha is a series of interactive sessions that freely explore the basics of the Christian faith. The vision of Alpha is to see the evangelisation of the nations and the transformation of societies. The mission is to inspire, train, equip and mobilise churches around the world into more effective evangelism through Alpha and its related ministries. Today, over millions of people around the world have attended Alpha.

To apply, submit your application with full resume, current and expected salary to

asiapacificcareers@alpha.org

Alpha

malaysia.alpha.org

Key Responsibilities

Based in Kuala Lumpur, the Chinese Church Context, Assistant Manager will have the following responsibilities:

- Contribute towards the strategy and execution of the Chinese Church department under the leadership of the Chinese Alpha Development Manager towards realizing the vision of evangelization of the nation, revitalization of the church and transformation of society.
- Conducting introductions, trainings and supporting with the needs of churches in regard to Alpha for Church – Chinese language.
- Contribute towards the strategy and execution in line with establishing new relationships with strategic organizations under the leadership of the Chinese Alpha Development Manager.
- Build relationships with potential and existing Alpha users, growing them over the stages in the Church Engagement Framework (CEF).
- Craft and support a relationship plan with relevant and important Chinese Church stakeholders that will drive the growth of Alpha across Chinese speaking churches in Malaysia.
- Actively contribute towards Alpha Malaysia Strategic Thinking team.

Qualifications & Essential Skills

- Bachelor's degree or other equivalent qualification.
- Experience and understanding of the culture of Chinese churches in Malaysia, organizations, and institutions a must.
- Professional gravitas and confidence to communicate effectively with people at many different levels.
- Excellent organizational skills and ability to implement with ease.
- Strong interpersonal, listening, and communication skills.
- Proficient in MS Office Suite.
- Language skills: Written & Oral – Mandarin. Other Chinese dialects will be a bonus.

Desirable Characteristics

- Passionate about evangelism.
- Knowledge of and passion for Alpha.
- Experience in running Alpha.
- On board with and excited about the vision for Alpha.
- Spiritual maturity and unquestionable integrity.
- 'Can do' attitude.
- Able to work independently and able to travel.
- Able to work in a team-oriented, collaborative environment.
- The ability to relate to and respect people from a variety of churches and faith.
- Culturally adaptable.